



Present Fire Board of Appeals Board Members (7):

- Mike Riggs, Vice Chair
- Ron Honn
- Jannic Ekornes
- Eric Moburg
- J Newlin Sharkey
- Kyler Bush
- Lee Tankersley

Not Present (1):

- David Hewett, Chair

Vacant Position (0):

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Present Fire Board of Appeals Secretary

Chip Taylor, Fire Protection Engineer, Senior

Additional Attendee(s):

- Frederick Stein, Senior Attorney
- Connie Manning, Compliance Coordinator
- Melonie Aldred, Administrative Assistant, Senior

Industry Represented:

- Architecture
- Citizen At-Large
- Fire Suppression
- Building
- Insurance
- Large Business
- Alternate

Industry Represented:

- Small Business

Industry Represented:

Representing:

Colorado Springs Fire Department

Representing:

- City of Colorado Springs
- Colorado Springs Fire Department
- Colorado Springs Fire Department

CALL TO ORDER

1. **Board Vice Chair Riggs called the meeting to order at 8:40 A.M. and promptly conducted a roll call.**

ADMINISTRATIVE

1. **Approval of Meeting Minutes**

**Board Member Honn motioned to approve the meeting minutes.
Board Member Ekornes seconded the motion.
The motion passed unanimously.**

2. **Contractor Licensing**

A. Fire Suppression Contractor

- i. **Business Name:** **Victory Fire Protection, LLC**
Applicant: Nicholas Crawford
RME: Matthew Hall

Sr. Fire Protection Engineer Taylor stated there were some last-minute changes to this application and the CSFD has withdrawn this application.

- ii. **Business Name:** COSCO Fire Protection, Inc.
Applicant: Brian Dunn
RME: Brian Dunn

Sr. Fire Protection Engineer Taylor stated applicant meets the necessary requirements and recommended approval.

**Board Member Bush motioned to approve the application.
Board Member Moburg seconded the motion.
The motion passed unanimously.**

B. Fire Suppression Contractor H

- i. **Business Name:** HydroPro Fire Sprinkler Company
Applicant: Scott Lawes
RME: Werner Peterson

Sr. Fire Protection Engineer Taylor stated applicant meets the necessary requirements and recommended approval.

**Board Member Honn motioned to approve the application.
Board Member Ekornes seconded the motion.
The motion passed unanimously.**

BUSINESS

1. Fire Board of Appeals Work Plan and Annual Report

Presenter: Mike Riggs, Vice Chair, Fire Board of Appeals

Vice Chair Mike Riggs stated that Chair Dave Hewett, Connie, and himself have been working on a work plan and annual report. The City Council requested that the Fire Board of Appeals (FBA) provide an update on the board's activities for 2024 and goals for 2025. The group has had two meetings to work through several elements of the work plan.

The main content of the document is the "Purpose and Mandate" section which is based on the city charter and other language that is already included. This section details the FBA meetings, including the number of meetings, cancelations, and general content. The membership profiles are listed which identify each member's appointment dates, expiration dates, number of terms, and what industry the member's position represents.

In the "Accomplishments" section, the group listed feedback to the fire marshal on Appendix K and fencing guidelines. Thirty-one fire suppression contractor licenses have been approved and two variance requests have been heard. The board has received continual training from the fire marshal on burn ban restriction matrix and general updates on regional and national concerns as well as updates on policy and procedures. It has been a good year and the fire marshal, and the Colorado Springs Fire Department (CSFD) have done a great job of keeping the board updated and educated. The group feels the education piece is really important for this board.

In the "Challenges and Solutions" section, two items have been identified that will be part of continual improvement. One is receiving accurate information and requirements as part of the board packet. There is a lot of information in the packet, and it has been

identified through several meetings some inconsistency in information whether that is NICET certifications or other pieces of information that may have been contradictory or inconclusive where additional information was requested. Some of that has been stated as RBD (Pikes Peak Regional Building Department) content and the challenge is working with RBD to get that consistent information. The other challenge is the continual updates in fire behavior and trending concerns in the fire industry. This is an education component that is ever-changing and is a continuation of the updates the fire marshal provides during these meetings.

In the “Partners and Collaborators” section, the partners identified are the Wildfire Mitigation group, the Local Union 5, the City of Colorado Springs leadership, and the CSFD Training Division. The Training Division has provided training courses that members of this board have attended. Connie has reached out to the Training Division to find out if any new trainings are occurring in the next year. This documentation will be submitted, and Connie will provide an update on the timeline with the work plan.

Connie Manning, Fire Prevention Compliance Coordinator advised there will be no training opportunities through the CSFD’s Training Division such as Fire Ops 101 this year. The deadline for the 2024 report is in October. The annual 2025 report is due February 11, 2025.

Vice Chair Riggs asked if there were any questions.

2. Update on Variance Request from June 12, 2024, meeting located at 4311 Ridgecrest Drive (9:21)

Presenter: Chip Taylor, Senior Fire Protection Engineer, Colorado Springs Fire Department

Sr. Fire Protection Engineer Taylor provided an update on the variance request that was presented in June (2024). This was a variance request to allow Flame Stop® fire retardant treatment to a new wood deck. This board denied the request at the June meeting and there has been no further movement on this project since it was last reviewed in February 2024. It is nearing the point where it will be considered an abandoned plan per the Pikes Peak Regional Building Department. The CSFD is considering this a canceled scope of work.

NEW BUSINESS

1. Staff Updates

Presenter: Chip Taylor, Senior Fire Protection Engineer, Colorado Springs Fire Department

Sr. Fire Protection Engineer Taylor introduced Melonie Aldred, Administrative Assistant, Senior for Fire Construction Services. She started in FCS on August 18, 2024, and comes from the real estate industry. She is training and assisting Sarah on the licensing until she gets comfortable and then will take that over.

Vice Chair Riggs welcomed her.

ADJOURN

**Board Member Bush motioned to adjourn.
Board Member Moburg seconded the motion.
The motion passed unanimously.**

Meeting adjourned at 8:51 A.M.

Respectfully submitted by,



Chip Taylor
Fire Protection Engineer, Senior and Secretary to the Fire Board of Appeals

WCT/cm