



MEETING MINUTES

Law Enforcement Transparency & Advisory Commission

Monday, March 4, 2024, 6:00 p.m. – 8:00 p.m.

City Hall, Pikes Peak Conference Room (2nd Floor) 107 N. Nevada Ave, Colorado Springs, 80903

Computer Access: [Join Meeting via Microsoft Teams](#)

Members of the public may attend in person or virtually.

I. Call to order

- The meeting was called to order at 6:00 p.m. with the following Commission members present:
 - Deborah Walker, Jim Mason, D’Ontay Roy, Rachel Flick, Janice Frazier, Christopher Burns, Felicia Embry, Johnny Taylor (Alternate), Sherryl Dillon (Alternate), and Felicia Barbera (Alternate)
 - Absent: Brent Windebank

II. Approval of February 5, 2024, Meeting Minutes

- Commissioner Mason motioned for the approval of the meeting minutes from February 5, 2024. Commissioner Walker seconded the motion.
- The motion passed unanimously.

III. Citizen Comment

- None

IV. Budget Subcommittee Update

- Commissioner Mason shared that each Commissioner would have the opportunity to provide recommendations for the budget.
- The Budget Subcommittee Meeting will be held on Monday, April 8 from 5 to 7 p.m.

V. Commissioner Retreat Update

- Commissioners Dillon and Embry will facilitate the retreat.
- The proposed date of the retreat will be on Wednesday, April 3 from 9 a.m. to 3 p.m. with venue as TBD.



VI. Commission Membership Update

- Councilmember Liaisons Avila and Helms, alongside with Commission Chair Roy and Vice Chair Windebank, interviewed applicants on Monday, March 4 from 10 a.m. to 12 p.m. to fill 3 vacancies and alternate members.
- The results of the interview will be announced at the next Commission meeting following the approval recommendation of the appointments at the City Council Regular Meeting on March 12, 2024.

VII. Commission Report Discussion

- Commissioner Flick encouraged the members of the Commission to provide written reports and updates for the past years to update the website.

VIII. Administrative/Correspondence Update

- **Upcoming Community Conversation:** The next community conversation will be held on March 13 at Deerfield Hills Community Center from 5:30 p.m. to 6:30 p.m. This is meant to be a quarterly event.
- **Board Member Appreciation Event:** Commissioners are encouraged to attend the Boards and Commissions Appreciation Night on Thursday, April 18, 2024, from 5:30 to 7 p.m. at the City Hall Chambers.

IX. Commissioner Requests for Information

- Commissioner Flick will coordinate with Staff Liaison, Ayana Garcia, to consolidate classes available at the Colorado Springs Police Department (CSPD) Training Academy for Commissioners to attend and observe.
- Commissioner Taylor provided an update on his participation in attending the community meeting with CSPD. Commission Chair, Roy, approved his attendance on behalf of LETAC to take notes and report back to the Commission.
- Councilmember Liaison Helms requested the Commissioners to submit their thoughts regarding the change of meeting schedule time from 4 to 6 p.m. and meeting only once a month.

X. Adjourn

- The meeting adjourned at 7:55 p.m.