

ADMINISTRATIVE REGULATION 2023-05
MAYOR JOHN W. SUTHERS

DATE: May 12, 2023

TOPIC: Westside Community Center Fees and Charges

LEGAL AUTHORITY: City Charter §§ 3-10(b) and 15-30
City Code §§ 1.2.314

1.0 Purpose and Scope: This Administrative Regulation updates and sets the "Westside Community Center Rental Rates" assessed for reimbursement of costs related to the administration and service-delivery of rentals at the Westside Community Center which is operated by the Parks, Recreation and Cultural Services Department.

2.0 Terms Defined: The "Westside Community Center Rental Rates" are fees charged to recover a portion of the costs incurred by the City related to the administration and provision of room rentals at the Westside Community Center. Due to the Westside Community Center coming under the operation of the Parks, Recreation and Cultural Services Department in June 2022, its fees were not evaluated and incorporated into the overall department fees and charges set for 2023 through AR 23-03.

3.0 Procedures:

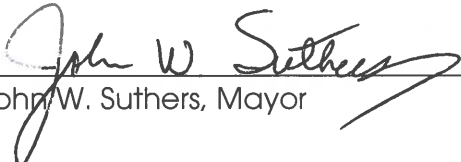
3.1 In General: Pursuant to City Charter § 3-10(b), the Mayor shall perform all executive and administrative functions of the City, including promulgation of administrative regulations. Fees and charges set by the Mayor shall be implemented by administrative regulation as set forth in City Code § 1.2.314. The recovery of costs related to Parks, Recreation and Cultural Services programs and services is an administrative function of City government.

3.2 Establishment of Fees and Charges: The Westside Community Center Rental Rates are established as set forth in Exhibit A, which is attached and incorporated hereto.

4.0 Miscellaneous


4.1 This Administrative Regulation shall be effective as of **May 12, 2023**, and shall remain in effect until amended or rescinded.

4.2 This Administrative Regulation shall be filed with the City Attorney and made available for public inspection on the City's website.



John W. Suthers, Mayor

APPROVED AS TO FORM:



Office of the City Attorney