

Colorado Springs Municipal Court, El Paso County, State of Colorado  
Court address: 224 East Kiowa Street, PO Box 2169  
Colorado Springs, CO 80901

**Court Use Only**

**GENERAL MINUTE ORDER REGARDING PAYMENTS**

It appearing that monetary fines are the most common sanction utilized by the Court; AND

It appearing that some defendants require time and assistance in paying the fines imposed; AND

Justice requires that similarly situated people be treated similarly; AND

The standardization of payment plans would assist in assuring similar treatment;

It is now therefore ORDERED that the Court offer 3 payment options:

1. Pay Today. Most defendants are able to pay their fines in full the day they appear in court. Payments are due by 5:00 p.m. and are to be made in the Violations Bureau, Room 108.
2. 30 Day Extension. The defendant can sign for a court date in 30 days and make payment in full before that court date. No additional fees or costs are to be added. If payment is not made in full by the court date, the defendant must appear on the court date and advise the Court of the circumstances surrounding non-payment. If the Court receives payment in full before the court date, the court date will be vacated and the defendant need not appear.
3. Payment Schedules. If the defendant cannot make payment in full in 30 days or less, the defendant can request a payment schedule or payment plan that is longer than 30 days in duration. The defendant will sign for a court date after the last payment due date. In certain circumstances public service may be authorized as an alternative to paying a monetary fine. If the Court receives payment in full or if public service is completed before the court date, the court date will be vacated and the defendant need not appear. If payment is not made in full or public service is not completed by the court date, the defendant must appear on the court date and advise the Court of the circumstances surrounding non-payment or non-completion.

Judgment. Pursuant to Colorado law, judgment will enter for the monetary amount owed against any defendant who fails to pay the monetary amount owed and fails to appear on the court date and advise the Court of the circumstances surrounding non-payment. This judgment subjects the defendant to garnishment of their wages and execution of a lien on any lands, money and real estate of the defendant. This judgment could also be referred to a collections agency for the purpose of collecting the monetary amount owed in addition to the costs incurred for collecting the monetary amount owed.

To the extent this order is consistent with or duplicate of any previous Minute Orders or policies, those previous orders or policies are rescinded.

This order shall be posted in a prominent place for the public inspection in the courthouse and on the website, and a copy provided to the Chief of Police.

DONE IN CHAMBERS, this the 7<sup>th</sup> day of November, 2017.

  
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Hayden W. Kane, Presiding Judge