

**COLORADO SPRINGS AIRPORT**

**DISADVANTAGED BUSINESS ENTERPRISE PLAN**

**OVERALL DBE THREE-YEAR GOAL METHODOLOGY**



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AIRPORT**

## Overall DBE Three-Year Goal Methodology

**Name of Recipient:** The Colorado Springs Airport

**Goal Period:** FY 2021-2022-2023

<b>DOT-assisted contract amount:</b>	FY-2021	\$461,774
	FY-2022	\$10,102,051
	FY-2023	<u>\$11,311,627</u>
	<b>Total</b>	<b>\$21,875,453</b>

**Overall Three-Year Goal:** 4.62%, to be accomplished through 3.23% RC and 1.39% RN

**Total dollar amount to be expended on DBEs:** \$1,010,204

### **Describe the Number and Type of Contracts that the airport anticipates awarding:**

Contracts Fiscal Year 2021

1. Taxiway B Rehabilitation (B1-B5) - Design

Contract Fiscal Year 2022

1. Taxiway B Rehabilitation (B1-B5) - Construction
2. Taxiway A Re-alignment - Design
3. Airport Master Plan

Contract Fiscal Year 2023

1. Taxiway A Re-alignment - Construction
2. Taxiway B Rehabilitation (B5-E) - Design

**Market Area:** 6 Colorado Counties were identified as the Airport's primary source for DBE firms: Douglas, Elbert, El Paso, Fremont, Pueblo, Teller

### **Step 1. 26.45c Actual relative availability of DBEs**

<b>NAICS</b>	<b>Type of Work</b>	<b>Total DBE Firm's</b>	<b>Total All Firms</b>
236220	Construction Management	13	183
237310	Roadway Construction Contractors	21	37
237990	Drainage	1	10
238110	Foundation	3	120
238210	Electrical Contractors	7	349
238910	Site Preparation	7	192
238990	Fence, Site cleanup, Equipment rentals	7	170
541330	Professional Design Services	9	474
541370	Surveying Services	4	43
541380	Geotechnical Testing Services	3	20
561612	Security Guard Services	0	41
	<b>Total</b>	75	1,639

The base figure for the relative availability was calculated as follows:

Divide the total number of DBE's by the total number of All Firms =  $75/1,639 = 4.58\%$ .

Base figure = 4.58% of all firms ready, willing and able.

The data source or demonstrable evidence used to derive the numerator was: All firms within the 6 surrounding counties.

The data source or demonstrable evidence used to derive the denominator was: All DBE firms with the 6 surrounding counties.

### Step 2: Adjustments to Step 1 base figure

After calculating a base figure of the relative availability of DBEs, evidence was examined to determine what, if any, adjustment to the base figure was needed in order to arrive at the overall goal.

### Past History Participation

One piece of data used to determine the adjustment to the base figure was the median of historical DBE accomplishments, as follows:

FYs 17, 18, 19	Total Grant \$ Amount	DBE Goals			Accomplishments		
		RC	RN	Total	RC	RN	Total
FY 17	7,608,285.00	3.89%	1.30%	5.19%	2.40%	2.51%	4.91%
FY 18	10,542,329.00	3.89%	1.30%	5.19%	3.89%	1.30%	5.19%
FY 19	12,416,012.00	3.89%	1.30%	5.19%	3.44%	1.67%	5.11%
<b>Median</b>	<b>10,542,329.00</b>	<b>3.89%</b>	<b>1.30%</b>	<b>5.19%</b>	<b>3.44%</b>	<b>1.67%</b>	<b>5.11%</b>

FYs 14, 15, 16	Total Grant \$ Amount	DBE Goals			Accomplishments		
		RC	RN	Total	RC	RN	Total
Median	8,099,971.00	2.40%	2.51%	4.91%	3.15%	1.42%	4.21%

Arranging this historical (median total accomplishments) data (5.11% and 4.21%) the median is 4.66%.

Step 1 Base averaged with historical median =  $5.11 + 4.21 = 9.32 / 2 = 4.66\%$

To arrive at an overall goal, the Step 1 base figure (4.58%) was added to the Step 2 adjustment figure (4.66%) and the total was averaged, arriving at an overall goal of 4.62%. The Airport believes this adjusted goal accurately reflects DBE participation that can be achieved for the type(s) of work being awarded during this three-year period.

### Breakout of Estimated "Race and Gender Neutral" (RN) and "Race and Gender Conscious" (RC) Participation.

The Airport will meet the maximum feasible portion of the overall goal by using RC as the best means of facilitating DBE participation since historically RN DBE participation has

averaged 30%. The RC 3.23% was derived from using seven tenths (7/10) of the overall goal of 4.62%.

The Airport estimates that in meeting the established overall goal of 4.62%, it will obtain 3.23% from RC participation and 1.39% through RN measures. The following will be used in facilitating RN DBE participation:

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitates DBE, and other small businesses, participation
2. Providing technical assistance and other services; and
3. Carrying out information and communications programs on contracting procedures and specific contract opportunities;

The Airport will adjust the estimated breakout of RC and RN DBE participation as needed to reflect actual DBE participation [see §26.51(f)] and track and report RC and RN participation separately. For reporting purposes, RC DBE participation includes, but is not necessarily limited to the following: DBE participation through a prime contract obtained through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal, DBE participation on a prime contract exceeding a contract goal, and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

### **Consultation:**

In establishing the overall goal, Colorado Springs Airport provided consultation and publication. This process included consultation with minority, women's, and general contractor groups, community organizations, and other officials or organizations which could be expected to have information concerning the availability of disadvantaged and non-disadvantaged businesses, the effects of discrimination on opportunities for DBEs, and the Airport's efforts to establish a level playing field for the participation of DBEs. The consultation included a scheduled, direct, interactive exchange with as many interested stakeholders as possible focused on obtaining information relevant to the goal setting process, and conducted before the final goal methodology is submitted to the operating administration for review. Details of the consultation are as follows:

A notice was posted on BidNet and on the Colorado Springs Airport website regarding the proposed overall goal, informing the public that the proposed goal and rationale are available for inspection on the Airport website (flycos.com) for 30 days following the date of notice and informing the public that the Airport will accept comments on the goals for 30 days from the date of notice. The Airport held a teleconference on July 28, 2020 and had several DBE companies participate. The following questions and comments were received:

- Confirm prompt payment timeframe – is it 7 days? **Confirmed prompt payment due within 30 days.**
- Is the 4.62% goal met by the Airport contracting directly with DBE firms or is it done through the prime contractor that hire the DBE firms? **The goal can be met either directly with DBE firm or with prime contractor responsible for meeting goal with subcontractor(s).**
- Is the contract awarded based on lowest bid? **It is if IFB. If RFP, it is based on company qualifications that provide the highest value.**

- Does Airport have a set aside for DBEs? **No, this is not applicable because the Airport is meeting the DBE goal and there has not been a need to ask for a DBE set aside.**
- How are small businesses introduced to current primary contractors? **During the IFB/RFP process, we reach out to DBEs and SBEs to inform them of the IFB/RFP conference to enable them to network.**
- Are there preferred small businesses that are used? **No, there are no preferred small businesses.**
- What is the Airport doing to monitor prime contractors using a preferred list of companies? **Attendance is taken at these meetings. These are put on BidNet site where proposals are downloaded. Airport keeps record of who is participating in our contracts and distribution.**  
**It has been the Airport's experience during recent contracts that the large prime subcontractors have been diversifying and using different companies and not using the same companies that they like. If the Airport would see this pattern, further action would be taken with the contractors.**
- Are proposals open to DBEs located in the Denver Metro area? **Yes.**
- Do you require an insurance program such as Denver International Airport to utilize small business insurance? Are there flow down provisions? **No.**
- What does the Airport do to reach out to small businesses? **The Airport piggybacks off of the City of Colorado Springs SBE Outreach program BidNet – procurement.**
- How do firms sign up to be notified of projects for bid? **Contact City Procurement.**
- Does the Airport change or increase the DBE goal? **The Airport will monitor the program to see if there is a need to adjust the goal.**
- Are Small Business Enterprises (SBEs) monitored? **Yes, SBE activity is monitored.**
- Is there an SBE goal? **No, the Airport does not have an SBE goal.**
- Thank you for the invitation to the meeting. After looking at the available DBE contracts I did not see my NACIS code 561720. How are custodial or disinfecting contracted? **The NACIS list is a list of the most common types of firms used for FAA contracts and does not exclude other types of services offered under other NACIS codes.**
- We understand the DBE goal methodology and are good with it.
- Acumen Environmental Services attended the Stakeholder Teleconference this morning and I was hoping that you could send me a copy of all the companies that attended this meeting? **This will be added to BidNet.**
- Thank you for the teleconference today. Would you please be able to give me the number that was given out during the call for Isabella Podlenski the procurement officer. **The phone number for Izabela Podlecki with City of Colorado Springs Procurement is 719-385-5287.**

If the proposed goal changes following review by the operating administration, the revised goal will be posted on the Airports official website (flycos.com).

Notwithstanding paragraph (f)(4) of §26.45, The Airport's proposed goals will not be implemented until this requirement has been met.