

City of Colorado Springs
Colorado Springs Police Department
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FY 2016 Local JAG Grant Application

Edward Byrne Memorial Justice Grant (JAG) Program
Funding Opportunity Number: CFDA 16.738
Application Number: 2016-H3166-CO-DJ

Program Narrative

Background

The City of Colorado Springs is the county seat of El Paso County, Colorado. In 2016, El Paso County has an estimated population of 684,579¹ and encompasses 2,158 square miles. Approximately two-thirds of El Paso County’s residents live within the city limits of Colorado Springs², which spans over 195 square miles along the Front Range of the Rocky Mountains. Five military bases are located within El Paso County and personnel living “on base” are not included in the population numbers listed above. In addition to the military population, the Colorado Springs area has a strong tourism industry. Colorado Springs is situated at the base of Pikes Peak, a destination that attracts many visitors to the area; the Pikes Peak region has over 14,500 guest rooms as accommodations for an average 5.2 million overnight visitors to the Pikes Peak region annually³. Colorado Springs is bisected north to south by the heavily travelled I-25 corridor, which runs from northern Wyoming to the border of Mexico and serves as a main artery for commercial freight carriers and travelers alike.

Within the city limits of Colorado Springs, the Colorado Springs Police Department (CSPD) provides police services in partnership with the community to promote the safety and welfare of the citizens it serves. CSPD consists of three functional areas (Office of the Chief, Patrol Operations Bureau, and the Operations Support Bureau) and employs just over 1,000 personnel; over two-thirds of the employees are sworn officers.

¹ Colorado State Department of Local Affairs, State Demography Office

² City of Colorado Springs Budget Office, 2016 Budget, Population Estimate of 457,715 Residents

³ Colorado Springs Convention & Visitors Bureau Fast Facts 2016, retrieved from <http://www.visitcos.com/fast-facts> on 05/27/2016

*Edward Byrne Memorial Justice Assistance Grant (JAG) Program
FY 2016 – Local*

The El Paso County Sheriff's Office (EPSO) is responsible for maintaining peace and order in El Paso County by providing general law enforcement services to unincorporated areas of the county. It is the mission of the EPSO to provide the citizens of El Paso County effective and efficient public safety services delivered consistently with character, competence, and transparency. The EPSO continually strives to provide services to their citizenry with the tenets of community oriented policing. The EPSO is comprised of four bureaus: Law Enforcement Bureau, Detention Bureau, Support Services Bureau, and the Administration Services Bureau. Within the Law Enforcement Bureau is the Patrol Division with 79 deputies and 13 sergeants safeguarding the unincorporated areas of El Paso County.

CSPD and EPSO collaborate on law enforcement issues either through forming joint operations (such as the Metro Crime Laboratory; the Metro Vice, Narcotics, and Intelligence Unit; and the Metro Explosives Unit) or by collaborating through task forces (such as the Motor Vehicle Theft Task Force).

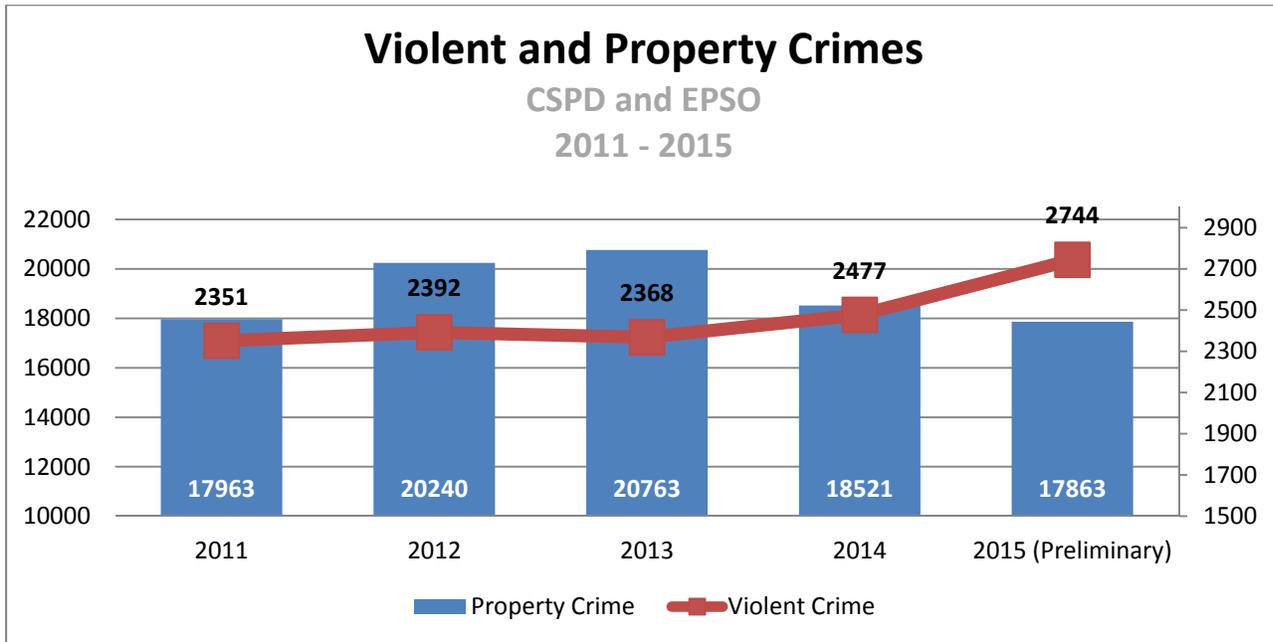
The violent crime rate per 100,000 inhabitants for Colorado Springs⁴ is higher compared to the violent crime rate for the State of Colorado⁵; however, that is to be expected when comparing a densely populated urban area with a less densely populated area. In comparison to cities that are similar in size, the violent crime rate of Colorado Springs is well below the national average⁶.

Based on preliminary crime data compiled by crime analysts at CSPD and EPSO, in 2015 there was an increase in violent crime in Colorado Springs and El Paso County compared to 2014, but at the same time a slight decrease in property crimes compared to the prior year.

⁴ FBI Crime in the U.S. 2014, Offense Data by City Agency, Table 8 (calculated violent crime rate of 458 per 100,000 for Colorado Springs)

⁵ FBI Crime in the U.S. 2014, Offense Data by State, Table 5, (calculated violent crime rate of 309 per 100,000 for Colorado)

⁶ FBI Crime in the U.S. 2014, Offense Data by Population Group, Table 12 (calculated violent crime rate of 706 per 100,000 for cities with population between 250,000 – 499,999)



In 2015, CSPD responded to nearly 360,000 calls for service, of which approximately 8% were classified as priority one, which represent an imminent life threatening situation that requires an immediate response by police. These calls for service resulted in 41,330 case reports and 19,564 arrests in 2015.

In 2015, EPSO responded to 31,467 priority one calls for service within their jurisdiction. This is a 1.2% increase from 2014; as of the end of May 2016, EPSO already responded to 12,720 priority one calls for service for the year. Based on these calls for service, it is anticipated that EPSO will hold steady in responses to priority one calls for service for the year 2016.

Justice Assistance Grant (JAG) Funds will support a variety of law enforcement efforts by CSPD and EPSO and provide vital funding for programs and personnel that otherwise could not be funded. Funds will be used to continue employment of six civilian personnel at CSPD to support investigative efforts, as well as implementing a body-worn camera program at the EPSO.

Proposed Program Activities

Colorado Springs Police Department

The Colorado Springs Police Department (CSPD) has been expanding the roles in which civilian employees support investigative efforts. Over the last several years, CSPD has employed **Investigative Clerks** who provide clerical support to detectives and, as needed, to other sections of CSPD. Investigative clerks, in addition to transcribing dictated case reports, also prepare supplements to case reports (such as adding detailed property descriptors), check individuals for wants and warrants, and prepare cases for filing with the District Attorney's Office. This clerical support significantly reduces the amount of time detectives have to spend on administrative functions and in turn allows detectives to focus on investigation of crimes. Without investigative clerks, detectives would need to perform clerical functions associated with their work, leaving less time for the detectives to actually investigate and solve crimes, which in turn may negatively impact the clearance rates of the crimes these detectives investigate.

CSPD plans to continue employment of four (4) existing full-time investigative clerks with funding from the 2016 Local JAG grant. It is projected that the salary and benefits of these four positions will be funded from the time their current grant funding is depleted through the end of October 2017. Without receiving new grant funding, these existing investigative clerk positions could not be maintained, as these positions cannot be funded through local funding sources.

CSPD piloted a program to further the involvement of civilian personnel in criminal case investigations. As part of this pilot program, CSPD created several part-time **Civilian Criminal Investigator (CCI)** positions in the Investigations Division. The CCIs actively investigate criminal cases and work alongside sworn law enforcement personnel. Since the pilot program

*Edward Byrne Memorial Justice Assistance Grant (JAG) Program
FY 2016 – Local*

has shown very promising results, CSPD will continue to employ CCIs to support investigation of cases.

One of the part-time CCI positions in the Adult Sexual Assault Unit is funded through April 2017 under the 2015 JAG grant. This part-time CCI in the Adult Sexual Assault Unit investigates sex assault cases in seeking justice for victims, and ensures CSPD's compliance with current State legislation regarding timeframes for the testing of SANE kits. CSPD is planning to use monies from the 2016 JAG grant to fund the salary and benefits of this part-time position (maximum of 29 hours per week) through the end of October 2017.

CSPD enhanced its services to vulnerable populations to reduce trauma and prevent victimization to those most in need of help. CSPD's Victim Advocacy Unit (VAU) – a team of full-time victim advocates assisted by a cadre of volunteer victim advocates under the direction of the CSPD victim advocacy program coordinator – provides law enforcement-based victim services. CSPD automatically dispatches victim advocates to all homicides, bank robberies, cases involving human trafficking, and officer involved shootings. Officers can request victim advocates to be dispatched to any call for service if they feel the victim would benefit from an immediate in-person response of a victim advocate. To maintain the current level of service provided by the VAU it is vital that existing staffing levels can be retained. Continuation funding is requested for a full-time **Victim Advocate** position (currently funded under the 2015 JAG grant as an Elder Services Specialist).

The salary and benefits of this full-time position in the VAU is funded through August 2017 with monies from the 2015 JAG grant. CSPD is planning to fund the personnel cost of this position through October 2017 with funds from the 2016 JAG grant.

*Edward Byrne Memorial Justice Assistance Grant (JAG) Program
FY 2016 – Local*

The City of Colorado Springs and the CSPD have a process in place to assign police resources to special events – organized events with anticipated participation of one hundred or more people – and work with event organizers in advance to ensure any public safety concerns are addressed during the planning stages for the event as well as during the event. Most of the time the presence of uniformed patrol officers at the event is sufficient to ensure the event can take place peacefully. However, at times it will be necessary to have additional resources available in case an event escalates. CSPD currently has thirty-seven (37) officers that are trained specifically to manage large groups of people, whether the group of people is gathered to celebrate a sports event or if the group is gathered to demonstrate for a cause.

The CSPD Field Force Team is trained to manage large groups of people with minimum use of physical force and authority by dispersing or containing crowds. Being on the front line exposes officers to high risk of injury, which can be significantly reduced through protective clothing and equipment. Currently, CSPD has approximately twenty-five (25) sets of protective gear on-hand for its thirty-seven (37) members of the Field Force Team. Items, such as shoulder or thigh guards, are used by different team members, which often results in less than optimal fit of the protective gear. CSPD is planning to purchase additional equipment to be able to outfit each member of its Field Force Team with appropriate protective equipment and clothing. Having **Personal Protective Equipment** will increase officer safety as the equipment will be properly sized and fitted to each of the officers. Items that will be purchased to supplement the equipment on hand to allow each officer of the Field Force Team to have equipment available are:

- Personal Protective Equipment (forearm/elbow guards, shoulder/upper arm guards, groin guards, thigh guard, knee/shin guard, leather gloves, equipment storage bag)
- Gas Mask Carry Pouches

- Holsters

CSPD will also add **Fire Resistant Uniforms** to the personal protective equipment of the Field Force Team. Fire resistant clothing reduces flame and heat-related injuries in case of exposure to flames. The fuel-shedding, fire-resistant outer layer combined with a temperature regulating, hydrophobic (water resistant) base layer will help protect officers from injuries. In addition, officers of the Field Force Team will be equipped with a small personal fire extinguisher (attached to the duty belt) for use should an officer's uniform catch fire.

Furthermore, CSPD will purchase **Duty Belts with a Weight Distributing Suspension System** to provide to officers of the Field Force Team. The weight distributing suspension system distributes the weight of the duty belt to the chest, shoulders, and the hips of the officers and significantly reduces officer injuries to hips and low back due to the often excessive weight of duty belts.

To allow for easier communication with the Field Force Team while they are deployed, a special **Two-Way Communication System** that can be worn under protective head gear will be purchased. This system will allow for a safe, multi-way communication between Incident Command, Team Leaders of the Field Force Team, and individual members of the Field Force Team.

El Paso County Sheriff's Office

The El Paso County Sheriff's Office (EPSO) is committed to the principals of Community Oriented Policing. Members of the Patrol Division work directly with the public on preventive programs to help make their properties more crime resistant. In addition, citizens around the county are demanding more transparency, objectivity, and accountability with law enforcement.

*Edward Byrne Memorial Justice Assistance Grant (JAG) Program
FY 2016 – Local*

There is a need to improve the way evidence is collected, to reduce the need for use of force, and to create self-awareness for both the deputies and citizens. The primary goal of the El Paso County Sheriff's Office **Body Worn Camera (BWC) program** is to improve transparency and accountability in encounters between EPSO and the public. Another goal of the program is to improve evidence collection to be used in criminal proceedings and administrative investigations. BWC's would aid in obtaining both the desire of the public and the goals of the El Paso County Sheriff's Office.

Several agencies in the Pikes Peak region have recently piloted a BWC Program. EPSO is working with these agencies in the implementation of the program. EPSO has sought collaboration and input from law enforcement partners in the region such as Colorado Springs Police Department, Fountain Police Department, and the Monument Police Department. EPSO is also working closely with the County Attorney's Office and the District Attorney's Office to develop policies and tracking mechanisms that include legal liabilities such as public disclosure of recordings, storage, retention, redaction, and expungement. There is also cooperation in developing jurisdiction-wide standards for deployment, use of these cameras, standardized evidence collection and retention procedures. This collaboration will strengthen all programs and create consistency in the gathering of evidence that will increase the transparency of investigations, the success in the criminal prosecution, and community support.

EPSO is implementing a comprehensive BWC program and will be using funding from different sources (grant funds and general funds) to contribute funding towards its overall BWC program. EPSO will be using the full award amount of \$46,291 to provide EPSO patrol deputies and sergeants with BWCs. There is a monthly charge of \$84.00 for each camera; these bundled monthly costs include licensing, maintenance, software, and data storage. It is anticipated that funding from the 2016 Local JAG grant will pay for the monthly charge of 150 cameras for a period of 3.674 months.



[General Instructions & Resources](#)

[View Budget Summary](#)

OMB APPROVAL NO.: 1121-0329
EXPIRES 7/31/2016

Budget Detail Worksheet

- (1) **Purpose:** The Budget Detail Worksheet is provided for your use in the preparation of the budget and budget narrative. All required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be left blank. Indicate any **non-federal** (**match**) amount in the appropriate category, if applicable.
- (2) For each budget category, you can see a sample by clicking **(To View an Example, Click Here)** at the end of each description.
- (3) There are various hot links listed in red in the budget categories that will provide additional information via documents on the internet.
- (4) **Record Retention:** In accordance with the requirements set forth in [2 CFR Part 200.333](#) , all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years following the closure of the audit report covering the grant period.
- (5) The information disclosed in this form is subject to the Freedom of Information Act under 5 U.S.C. 55.2.

A. Personnel – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. (Note: Use whole numbers as the percentage of time, an example is 75.50% should be shown as 75.50) [To View an Example, Click Here](#)

PERSONNEL (FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
(CSPD) McALPINE	Investigative Clerk	\$3,508.00	Month	100.00	11	\$38,588
(CSPD) HENDERSON	Investigative Clerk	\$3,441.00	Month	100.00	9	\$30,969
(CSPD) TALBOTT	Investigative Clerk	\$2,824.00	Month	100.00	5	\$14,120
(CSPD) ASHMORE	Investigative Clerk	\$2,824.00	Month	100.00	3	\$8,472
(CSPD) FRASIER	Civilian Criminal Investigator (29 hrs/week)	\$3,142.00	Month	100.00	6	\$18,852
(CSPD) JOHNSON	Victim Advocate	\$3,928.00	Month	100.00	2	\$7,856
FEDERAL TOTAL						\$118,857

PERSONNEL NARRATIVE (FEDERAL)

(CSPD) CSPD will continue employment of four Investigative Clerks to provide clerical support to detectives. Investigative clerks, in addition to transcribing dictated case reports, also prepare supplements to case reports, check individuals for wants and warrants, and prepare juvenile cases for filing with the District Attorney's Office. These positions are existing full-time grant-funded positions; the salaries of these clerks vary from \$2,824/month to \$3,508/month based on their experience and time in the position. It is anticipated that the grant will provide funding from the time their current grant funding is depleted until October 2017.

Investigative Clerk McALPINE \$3,508/month x 11 months (December 2016 - October 2017)

Investigative Clerk HENDERSON \$3,441/month x 9 months (February 2017 - October 2017)

Investigative Clerk TALBOTT \$2,824/month x 5 months (June 2017 - October 2017)

Investigative Clerk ASHMORE \$2,824/month x 3 months (August 2017 - October 2017)

(CSPD) CSPD will continue employment of a part-time Civilian Criminal Investigator to work in the Adult Sexual Assault Unit. Civilian Criminal Investigators actively investigate criminal cases and work alongside sworn law enforcement personnel to seek justice for victims of sexual assault. This position is a part-time position (29-hours per week maximum); it is anticipated that the grant will provide funding from the time the employee's current grant funding is depleted until October 2017.

Civilian Criminal Investigator FRASIER \$3,142/month x 6 months (May 2017 - October 2017)

(CSPD) CSPD will continue employment of a full-time Victim Advocate to provide law enforcement-based victim services. Victim advocates provide immediate in-person response to all homicides, bank robberies, cases involving human trafficking, and officer-involved shootings as well as by request of officers and detectives. In addition to the immediate response, victim advocates also establish contact with victims within 72 hours for crimes that are covered under the Victim's Rights Act. It is anticipated that the grant will provide funding from the time the employee's current grant funding is depleted until October 2017.

Victim Advocate JOHNSON \$3,928/month x 2 months (September 2017 - October 2017)

PERSONNEL (NON-FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
NON-FEDERAL TOTAL						\$0

PERSONNEL NARRATIVE (NON-FEDERAL)

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TOTAL PERSONNEL	\$118,857
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B. Fringe Benefits – Fringe benefits should be based on actual known costs or an [approved negotiated rate](#) by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman’s Compensation and Unemployment Compensation. (Note: Use decimal numbers for the fringe benefit rates, an example is 7.65% should be shown as .0765) [To View an Example, Click Here](#)

FRINGE BENEFITS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
(CSPD) Investigative Clerk McALPINE percentage-based Fringe Benefits (PERA/Medicare/Life Insurance/Worker's Compensation)	\$38,588.00	0.1585	\$6,116
(CSPD) Investigative Clerk HENDERSON percentage-based Fringe Benefits (PERA/Medicare/Life Insurance/Worker's Compensation)	\$30,969.00	0.1585	\$4,909
(CSPD) Investigative Clerk TALBOTT percentage-based Fringe Benefits (PERA/Medicare/Life Insurance/Worker's Compensation)	\$14,120.00	0.1585	\$2,238
(CSPD) Investigative Clerk ASHMORE percentage-based Fringe Benefits (PERA/Medicare/Life Insurance/Worker's Compensation)	\$8,472.00	0.1585	\$1,343
(CSPD) Victim Advocate JOHNSON percentage-based Fringe Benefits (PERA/Medicare/Worker's Compensation)	\$7,856.00	0.1585	\$1,245
(CSPD) Civilian Criminal Investigator FRASIER percentage based Fringe Benefits (PERA/Medicare/Worker's Compensation)	\$18,852.00	0.1885	\$3,554
(CSPD) Investigative Clerk McALPINE Medical/Dental Benefits (employee plus family \$1,285/month x 11 months)	\$14,135.00	1	\$14,135
(CSPD) Investigative Clerk HENDERSON Medical/Dental Benefits (employee only \$535/month x 9 months)	\$4,815.00	1	\$4,815
(CSPD) Investigative Clerk TALBOTT Medical/Dental Benefits (employee plus child \$823/month x 5 months)	\$4,115.00	1	\$4,115
(CSPD) Investigative Clerk ASHMORE Medical/Dental Benefits (employee plus spouse \$911/month x 3 months)	\$2,733.00	1	\$2,733
(CSPD) Victim Advocate JOHNSON Medical/Dental Benefits (employee only \$535/month x 2 months)	\$1,070.00	1	\$1,070
FEDERAL TOTAL			\$46,273

FRINGE BENEFITS NARRATIVE (FEDERAL)

(CSPD) The City of Colorado Springs and the Colorado Springs Police Department pay the following fringe benefits for full-time employees as a percentage of salary:

PERA (Retirement) 13.7%

Medicare 1.45%

Life Insurance 0.5%

Worker's Compensation 0.2%

These fringe benefits add up to 15.85% and were used as part of the fringe benefit calculation for full-time employees

Investigative Clerk McALPINE \$38,588 x 15.85% = \$6,116

Investigative Clerk HENDERSON \$30,969 x 15.85% = \$4,909

Investigative Clerk TALBOTT \$14,120 x 15.85% = \$2,238

Investigative Clerk ASHMORE \$8,472 x 15.85% = \$1,343

Victim Advocate JOHNSON \$7,856 x 15.85% = \$1,245

(CSPD) The City of Colorado Springs and the Colorado Spring Police Department pay the following fringe benefits for a part-time Civilian Criminal Investigator as a percentage of the salary:

PERA (Retirement) 13.7%

Medicare 1.45%

Worker's Compensation 3.7%

These fringe benefits add up to 18.85% and were used as part of the fringe benefit calculation for the part-time Civilian Criminal Investigator.

Civilian Criminal Investigator FRASIER \$18,852 x 18.85% = \$3,554

(CSPD) In addition to the percentage-based fringe benefits, full-time employees are entitled to medical and dental insurance coverage. Insurance premiums vary depending on which plan and which coverage level the employee selects (whether just the employee is covered or if other family members are covered). The monthly medical and dental benefit costs are as follows: Employee Only \$535/month -- Employee plus Child \$823/month -- Employee plus Spouse \$911/month -- Employee plus Family \$1,285/month

Investigative Clerk McALPINE Employee plus Family \$1,285/month x 11 months = \$14,135

Investigative Clerk HENDERSON Employee only \$535/month x 9 months = \$4,815

Investigative Clerk TALBOTT Employee plus Child \$823/month x 5 months = \$4,115

Investigative Clerk ASHMORE Employee plus Spouse \$911/month x 3 months = \$2,733

Victim Advocate JOHNSON Employee only \$535/month x 2 months = \$1,070

FRINGE BENEFITS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

FRINGE BENEFITS NARRATIVE (NON-FEDERAL)

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TOTAL FRINGE BENEFITS	\$46,273
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C. Travel – Itemize travel expenses of staff personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate “location to be determined.” Indicate source of Travel Policies applied Applicant or Federal Travel Regulations. Note: Travel expenses for consultants should be included in the “Contractual/Consultant” category. **To View an Example, Click Here**

TRAVEL (FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:		Round-trip				\$0.00	
		Local Travel						\$0.00	
		Other						\$0.00	
								\$0.00	
		Subtotal						\$0.00	\$0
FEDERAL TOTAL									\$0

TRAVEL NARRATIVE (FEDERAL)

TRAVEL (NON-FEDERAL)

Purpose of Travel	Location	Computation						Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	
		Lodging		Night				\$0.00
		Meals		Day				\$0.00
		Mileage		Mile				\$0.00
		Transportation:		Round-trip				\$0.00
		Local Travel						\$0.00
		Other						\$0.00
		Subtotal						\$0.00
NON-FEDERAL TOTAL								\$0

TRAVEL NARRATIVE (NON-FEDERAL)

TOTAL TRAVEL	\$0
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D. Equipment – List non-expendable items that are purchased (Note: Organization’s own capitalization policy for classification of equipment should be used). Expendable items should be included in the “Supplies” category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the “Contractual” category. Explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. [To View an Example, Click Here](#)

EQUIPMENT (FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
			\$0
FEDERAL TOTAL			\$0

EQUIPMENT NARRATIVE (FEDERAL)

EQUIPMENT (NON-FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

EQUIPMENT NARRATIVE (NON-FEDERAL)

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TOTAL EQUIPMENT	\$0
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E. Supplies – List items by type (office supplies, postage, training materials, copying paper, and expendable equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

[To View an Example, Click Here](#)

SUPPLIES (FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
(CSPD) Fire Resistant Personal Protective Outer & Base Layer for Field Force Team	37	\$863.00	\$31,931
(CSPD) Personal Protective Equipment for Field Force Team with Storage Bag	10	\$480.00	\$4,800
(CSPD) Duty Belt with Weight Distributing Suspenders and Magazine Pouch	37	\$68.00	\$2,516
(CSPD) Gas Mask Pouch to attach to Duty Belt	15	\$31.00	\$465
(CSPD) Holster	10	\$43.90	\$439
(CSPD) Headset 2-way Communication System	7	\$504.00	\$3,528
FEDERAL TOTAL			\$43,679

SUPPLIES NARRATIVE (FEDERAL)

(CSPD) CSPD will purchase 37 sets of Fire Resistant Personal Protective Clothing (both outer and base layer), consisting of fire resistant jacket and pants, fire resistant balaclava, small fire extinguisher with carrier, and a temperature regulating hydrophobic (water-resistant) base layer for each active member of the Field Force Team. The cost per set is estimated to be \$863.

$\$863/\text{set} \times 37 \text{ sets} = \$31,931$

(CSPD) CSPD will purchase 10 sets of Personal Protective Equipment to outfit members of the Field Force Team with necessary protective gear. Each set will consist of forearm/elbow guards, shoulder/upper arm guards, groin guards, thigh guards, knee/shin guards, metatarsal guards, leather gloves, and an equipment storage bag. The cost per set is estimated to be \$480.

$\$480/\text{set} \times 10 \text{ sets} = \$4,800$

(CSPD) CSPD will purchase 37 sets of duty belts with a weight distributing suspension system and a magazine pouch. The suspension system will provide the ergonomic benefit of distributing the weight of the duty belt and its attachment over the officers' shoulders and chest. The cost per set is estimated to be \$68.

$\$68/\text{set} \times 37 \text{ sets} = \$2,516$

(CSPD) CSPD will purchase 15 pouches designed to carry gas masks as an attachment to officers' duty belts. The unit price of a pouch is estimated to be \$31.

$\$31/\text{each} \times 15 = \465

(CSPD) CSPD will purchase 10 holsters as attachments to officers' duty belts. The unit price of a holster is estimated to be \$44.

$\$43.90/\text{each} \times 10 = \439

(CSPD) CSPD will purchase 7 two-way communication systems that can be worn under protective headgear. The systems will consist of a headset, a push-to-talk assembly, and connector cable and will allow team leaders of the Field Force Team to communicate with the team as well as the incident command post during an incident. The system price is estimated to be \$504.

$\$504/\text{system} \times 7 = \$3,528$

SUPPLIES (NON-FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

SUPPLIES NARRATIVE (NON-FEDERAL)

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TOTAL SUPPLIES	\$43,679
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F. Construction – Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Minor repairs and renovations should be classified in the "other" category. Consult with the program office before budgeting funds in this category. [To View an Example, Click Here](#)

CONSTRUCTION (FEDERAL)

Purpose	Description of Work	Cost
	FEDERAL TOTAL	\$0

CONSTRUCTION NARRATIVE (FEDERAL)

CONSTRUCTION (NON-FEDERAL)

Purpose	Description of Work	Cost
NON-FEDERAL TOTAL		\$0

CONSTRUCTION NARRATIVE (NON-FEDERAL)

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TOTAL CONSTRUCTION	\$0
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G. Consultants/Contracts – Indicate whether applicant’s formal, written Procurement Policy or the [Federal Acquisition Regulations](#) are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$650 per day or \$81.25 per hour require additional justification and prior approval from OJP. [To View an Example, Click Here](#)

CONSULTANT FEES (FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (FEDERAL)

CONSULTANT FEES (NON-FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (NON-FEDERAL)

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.). This includes travel expenses for anyone who is not an employee of the applicant such as participants, volunteers, partners, etc.

CONSULTANT EXPENSES (FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:		Round-trip				\$0.00	
		Local Travel						\$0.00	
		Other						\$0.00	
		Subtotal						\$0.00	\$0
SUBTOTAL									\$0
FEDERAL TOTAL									\$0

CONSULTANT EXPENSES NARRATIVE (FEDERAL)

CONSULTANT EXPENSES (NON-FEDERAL)

Purpose of Travel	Location	Computation						Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	
		Lodging		Night				\$0.00
		Meals		Day				\$0.00
		Mileage		Mile				\$0.00
		Transportation:		Round-trip				\$0.00
		Local Travel						\$0.00
		Other						\$0.00
								\$0.00
		Subtotal						\$0.00
								\$0
SUBTOTAL								\$0
NON-FEDERAL TOTAL								\$0

CONSULTANT EXPENSES NARRATIVE (NON-FEDERAL)

	TOTAL CONSULTANTS	\$0
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Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$150,000. A sole source contract may not be awarded to a commercial organization that is ineligible to receive a direct award. Note: This budget category may include subawards.

CONTRACTS (FEDERAL)

Item	Cost
(EPSO) Body-Worn Camera (BWC) System	\$46,291
FEDERAL TOTAL	\$46,291

CONTRACTS NARRATIVE (FEDERAL)

(EPSO) A total of 150 cameras will be purchased to outfit 139 Law Enforcement Deputies as part of a bundled BWC system. To maximize cost effectiveness, instead of outfitting every sworn officer with a camera, 139 assignments (with 11 spares) were chosen to wear BWC because of the frequency and/or type of contact they have with citizens. EPSO will purchase all cameras starting in January of 2017 when all development and planning for the implementation of the BWC is scheduled to be completed.

In seeking funding in support of the implementation of a BWC program, EPSO wants to acquire funding in a complementary manner to start a comprehensive program. In developing these applications and during the field testing pilot program, EPSO also evaluated potential alternatives to a BWC system sold as software-as-a-service (SaaS). An alternative considered was using county-hosted storage. The long-term overall cost to the County building, maintaining and administering the storage necessary to use the BWC system as intended would likely be greater than the SaaS solution that incorporates storage with other costs. The SaaS solution options are also more user-friendly for prosecutors accessing the recordings, as they are not on the County's Information Technology network.

EPSO engaged in a field testing process of camera vendors selected from the publication Body-Worn Cameras for Criminal Justice. All cameras identified were initially reviewed in accordance with EPSO specific criteria and requirements; cameras were selected for field testing based on these criteria. If awarded DOJ funding under this grant program, EPSO will conduct procurement process that conforms to local procurement rules and is in accordance with federal rules. If the vendor selected through the procurement process has pricing that is different than what is detailed in this budget, EPSO will request a budget revision reflecting the known costs. Any additional costs not anticipated in this grant application that arise through the procurement process will be paid using local funds.

EPSO will be using funding from different sources (grant funds and general funds) to contribute funding towards its overall BWC program. EPSO was previously awarded \$44,890 under the 2015 Local JAG (2015-DJ-BX-0137). Under the 2016 Local JAG, EPSO is asking for funding in support of ongoing cost for 150 cameras for 3.674 months. A funding decision for a grant submitted by EPSO under the Body-Worn Camera Policy and Implementation Program is still pending.

Computation: \$84.00 a month x 150 cameras X 3.674 months = \$46,291.00

CONTRACTS (NON-FEDERAL)

Item	Cost
NON-FEDERAL TOTAL	\$0

CONTRACTS NARRATIVE (NON-FEDERAL)

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TOTAL CONTRACTS	\$46,291
TOTAL CONSULTANTS/CONTRACTS	\$46,291

H. Other Costs – List items (e.g., rent ([arms-length transaction only](#)), reproduction, telephone, janitorial or security services, and investigative or [confidential](#) funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent or provide a monthly rental cost and how many months to rent. The basis field is a text field to describe the quantity such as square footage, months, etc. [To View an Example, Click Here](#)

OTHER COSTS (FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
					\$0
FEDERAL TOTAL					\$0

OTHER COSTS NARRATIVE (FEDERAL)

OTHER COSTS (NON-FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
					\$0
NON-FEDERAL TOTAL					\$0

OTHER COSTS NARRATIVE (NON-FEDERAL)

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TOTAL OTHER COSTS	\$0
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I. Indirect Costs – Indirect costs are allowed if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a [fully executed, negotiated agreement](#)), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant’s [cognizant Federal agency](#) , or the applicant may elect to charge a de minimis rate of 10% of modified total direct costs as indicated in [2 CFR Part 200.414f](#) . If the applicant's accounting system permits, costs may be allocated in the direct cost categories. *(Use whole numbers as the indirect rate, an example is an indirect rate of 15.73% should be shown as 15.73)* [To View an Example, Click Here](#)

INDIRECT COSTS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

INDIRECT COSTS NARRATIVE (FEDERAL)

INDIRECT COSTS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

INDIRECT COSTS NARRATIVE (NON-FEDERAL)

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TOTAL INDIRECT COSTS	\$0
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Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Federal Request	Non-Federal Amounts	Total
A. Personnel	\$118,857	\$0	\$118,857
B. Fringe Benefits	\$46,273	\$0	\$46,273
C. Travel	\$0	\$0	\$0
D. Equipment	\$0	\$0	\$0
E. Supplies	\$43,679	\$0	\$43,679
F. Construction	\$0	\$0	\$0
G. Consultants/Contracts	\$46,291	\$0	\$46,291
H. Other	\$0	\$0	\$0
Total Direct Costs	\$255,100	\$0	\$255,100
I. Indirect Costs	\$0	\$0	\$0
TOTAL PROJECT COSTS	\$255,100	\$0	\$255,100

Federal Request	\$255,100
Non-Federal Amount	\$0
Total Project Cost	\$255,100

Public Reporting Burden

Paperwork Reduction Act Notice: Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this application is four (4) hours per application. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write the Office of Justice Programs, Office of the Chief Financial Officer, 810 Seventh Street, NW, Washington, DC 20531; and to the Public Use Reports Project, 1121-0188, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.